



Walhampton

## REWARDS & SANCTIONS POLICY

Drafted by: Deputy Head (Pastoral)      Approved by: Education Cttee  
Approval date: May 2014                      Next review date: June 2015  
ISI Policy Nos.: A4

### 1. Aims

- a. The policy of Walhampton is to be positive and to encourage at all times: it costs us nothing to reward a child with a stag for good 'citizenship' or for good work.
- b. Punishments should, if possible, be constructive and the guidance laid out below should be followed to ensure continuity and equality.
- c. The writing of lines is not considered constructive and corporal punishment is never administered.

### 2. Stags Competition and Rewards

- a. Stags may be awarded for good conduct, helpfulness, co-operation, respect, politeness and good work.
- b. For good work children will receive a subject stamp in their book.
- c. They will also receive a coloured token for their house which they will put in their House box outside the school office.
- d. A flat computer screen linked to the MIS will revolve from house to house showing the children's stags as they appear.
- e. At the end of each week tutors will record in each child's diary the number of stags that they received that week for parents to sign.
- f. Every half term the stags will be added up in Patrols and the top Patrol will receive a trophy and a certificate each.
- g. There will also be Gold, Silver and Bronze certificates for the top performing children each half term and book tokens at the end of each term.
- h. Sweets will not be given as rewards.

### 3. Sanctions

- a. Walhampton has a Behaviour Record and for incidents of poor behaviour a child will be given a **Behaviour debit**.
- b. These will be recorded in the Homework diary and on the school MIS system.
- c. There is a code for unacceptable behaviour which will be linked to the 5 school rules.
- d. **R**espect, **S**afety, **P**ride, **C**are & **A**ttitude

- e. Each code has a severity level from 1-3 depending on the seriousness of the misdemeanour.
- f. When a child receives Behaviour debit, an entry will be added to their Homework diary where there are columns for date, code and reason and then the teacher concerned will sign the diary and so will the tutor and the parent.
- g. Over every **three weeks** or **Exeat** block a certain number of behaviour debits will carry a certain sanction. And they will **reset** at the end of this period.
- h. **3** Behaviour debits = **Short Break detention (10:35) taken by the Head of Juniors or Seniors.**
- i. **6** Behaviour debits = **Long Break Detention (13:30) taken by one of the Deputy Headmasters.**
- j. **9** Behaviour debits = **Activity Detention (16:55) taken by the Headmaster.**
- k. **12** Behaviour debits = **Black Book entry.**
- l. **The Black Book.** This is for serious breaches of discipline or for a continual disregard for school rules.
- m. **All Black Book entries will reset at the start of each academic year.**
- n. Once a child has been entered in the Black Book kept in the Headmaster's study, they must report to the Headmaster after Chapel the next day.
- o. For the **first entry** in a year, the child will receive a **50 minute** weekday detention with one of the **Deputy Headmasters.**
- p. For the **second entry** in a year, the child will receive a **60 minute Saturday morning detention** in **school uniform** with the **Headmaster.**
- q. For the **third entry** in a year, the child will face **suspension** or **internal suspension** for a certain period as determined by the **Headmaster.**
- r. A child may be placed on a Behaviour report card to monitor his or her behaviour in any area of the school. This system is administered by the Pastoral Deputy Head.

#### **4. Suspension & Exclusion**

- a. We believe that when an allegation of severe infringement of the school rules exists against a pupil, it may be in the pupil's best interest to stay away from school whilst the matter is being investigated.
- b. For offences such as consumption of alcohol, smoking, stealing and severe bullying, suspension from school will be the usual sanction and a pupil may be permanently excluded in extremely serious cases.
- c. Persistent infringement of school rules and norms of behaviour may result, after warnings, in permanent exclusion.
- d. The governors may exclude a pupil from school if the fees remain unpaid after due warning being sent to parents. If a child has been excluded from school, he or she may be allowed to return to sit and external examination for which he or she has already been entered.

## **5. General Guidelines**

- a. It is the responsibility of members of staff to:
  - i. Uphold the decision of the headmaster and / or governors to suspend or exclude a pupil.
  - ii. Refrain from all public comment on any suspension or exclusion
  - iii. Ensure that the work of the school continues as normal.
- b. It is the responsibility of pupils to:
  - i. Refrain from any activity that may lead to suspension or exclusion.
  - ii. Accept the sanction of suspension or exclusion if applied.
- c. It is the responsibility of parents to:
  - i. Cooperate with the school whilst any investigation is taking place.
  - ii. Uphold the decision of the headmaster and the governors.

Updated : August 2014

Next Review : August 2015